

TENANT FEES

Start of Tenancy

Administration	£50.00 / Person
Administration in HMO	£25.00 / Person
Credit Check	£20.00
Credit Check (Guarantor)	£10.00
Deposit Protection Fee	£10.00

During Tenancy

Late Payment Charge	£20.00
Late Payment (7 Days)	£20.00
Late Payment (28 Days)	£50.00
Returned Payment	£20.00
Call out (Unnecessary)	£25.00
Contract copy	£10.00
Letters Required	£10.00
Amendment to Contract	£50.00
Surrender / Transfer	£200.00

Penalties During tenancy

Smoking Fine	£20.00 (Any evidence of as noted by Agent)
Inspection revisit failure	£20.00
Re-clean required	As per Invoice plus £20 Administration.

Penalties End of Tenancy

Carpet Clean Pet	£250.00 (HMO property rises to £400.00)
Room Clean (Smoking)	£50.00 (In addition to any other charges)
Non return of Keys	£20.00
Non return of Leavers information	£20.00

All the above are subject to VAT at 20%